

Western States Dorper Association

June 30, 2013

6:14

Conference Call

Meeting called by: President Paul Lewis

Type of meeting: Regular Business

Facilitator: Paul Lewis

Note taker: Stephanie Payne

Attendees:

Paul Lewis (President), Jim Ashmore (Vice President), Emily Vincent (Board Member) and Stephanie Payne (Treasurer). Kathy Tedford (Secretary) was unavailable

Minutes

Agenda item: Bylaw Review

Presenter: Paul and Jim

Discussion:

All increases to annual membership of over 20% will require approval of the membership

Meeting Notices

Range of Directors defined

Conclusions:

These changes to the bylaws were motioned on by Stephanie Payne

Seconded by Emily Vincent and Approved Unanimously

Action items

✓ By laws will be sent to general membership for their approval

✓ Deadline of membership approval

Person responsible

Stephanie

Membership

Deadline

7-1-2013

7-15-2013

Agenda item: Articles of Association

Presenter: Paul and Jim

Discussion:

Clarification of Article 5 and "quorums". There was concern about the wording of the article.

Conclusions:

It was decided that a quorum of the general membership be defined as 2/3 of the membership., with action items from the membership requiring a majority of the vote of participating members of the quorum.

This change was approved unanimously by the officers

Action items

✓ This change was approved unanimously

✓ Articles of association will be sent to the officers for final approval

✓ Once final approval of AOA is complete the Association will be registered in Montana as defined in the AOA

Person responsible

Jim

Jim

Deadline

7-1-2013

ASAP

Agenda item: Banking Resolution

Presenter: Paul and Stephanie

Discussion:

A check of banks was conducted by Stephanie and US Bank has the best terms for the needs of the association.

Their account is free to open and as long as we have no more than 150 transactions in a month and as long as we don't deposit over 2,500 in a month. There is a monthly fee of \$6 if we want copies of our cashed checks returned in the statement or \$14. a month if we want the actual checks returned to us.

To open the account with them we will need minutes from a meeting that lists the following:

The Club Name

Date it was founded

Officers Names

Names of account signers

and a statement saying that the board has decided to open an account on the clubs behalf at US Bank

They will also need a copy of our Tax Id#

Conclusions:

The account will be opened in the name of Western States Dorper Association with US Bank. The account will be opened as a single signature account, With Stephanie Payne and Paul Lewis as the signers. The Association requires that financial statements be presented at every regular meeting as well as upon request t in accordance to the Associations By-laws.

Approved unanimously by officers

Action items	Person responsible	Deadline
✓ Association registered according to AOA	Jim	ASAP
✓ File for federal Tax Id #	Jim	ASAP
✓ Open account	Stephanie	ASAP

Agenda item: Update Website **Presenter:** Paul

Discussion:

Paul-The website needs to be updated with the President's message, the bylaws and minutes posted.

Jim – can pages be added to make navigation easier?

Conclusions:

Paul asked Stephanie to update the website. Pages can easily be added

Action items	Person responsible	Deadline
✓ Update the website and add pages	Stephanie	ASAP

Other Information

Special notes:

The officers previously received Memorandum of Understanding from the ADSBS and the conditions of that MOU are agreeable.

Minutes approved by e-mail confirmations from:

Paul Lewis 7-1-2013

Stephanie Payne 7-1-2013

Jim Ashmore 7-3-2013

Emily Vincent 7-1-2013

Signed,

Original Signed

Paul Lewis, President

Date

Original Signed

Stephanie Payne, Treasurer

Date